



CFK ACADEMY



5901 College Road | Key West, FL 33040 | 305.292.2400

<https://www.cfk.edu/cfkacademy>

Dr. Ja-Ronika Veldheer
Principal

Jen Alexander
Assistant Principal

Parent Advisory Council 2025-2026

Meeting Minutes

October 20, 2025

Attendees in-person: Amy Andrade, Dustin Bass, Laura Stewart, Stephanie Mitchell, Millie Rodriguez, Christine Drewel, Kim Bacon, Dominika Wojciechowska, Jen Alexander

1. Call to order @2:36pm PAC President Amy Andrade
2. Pledge Student Council President Dominika Wojciechowska
3. Adopt October agenda: Millie, 1st, Chris, 2nd ~~Principal Veldheer~~
PAC President Amy Andrade
4. Focus on PAC PAC President Amy Andrade
 - a. Go over proposed PAC sponsored upcoming events for November and December:
 - i. Thanksgiving Trivia
 1. Thursday, November 20th @6pm
 - ii. Holiday Trivia
 1. Thursday, December 18th @6pm
 - a. Teams of 6 or less (2-6 players)
 - b. Cost per team/table is \$120
 - c. Includes 5 Rounds of Trivia plus a bonus round.
 - d. Approx time should be about 1.5 hours.
 - e. A prize valuing at least \$50 will be awarded after each round.
 - f. The 1st place winning team will receive a prize valued at over \$300.
 - g. Costume contest for the Holiday Trivia plus prize for winning team: onesies, Christmas pjs, etc.
 - h. All tables will have light bites and non-alcoholic beverages. (6 students required "hospitality" to greet teams and make sure snacks and drinks stay full).
 - i. Location: Under CFKA building downstairs: waiting for approval
 - j. Amy to provide trivia slide show and questions



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- k. Would like take-home gifts for the tables
 - i. ** The goal is to host at least 12 teams. That would raise us \$1440 per event.

2. What we need:

- a. Fliers to announce the event – social media chair
- b. 4 students for hospitality
- c. 2 students for help setting up and breaking down
- d. Parents to donate beverages. PAC will have the light bites catered (hopefully donated)
- e. Collection of any prizes (Amy has some but I will always hoard and take more)
 - i. Need parent support for this
- f. Mr. Andrade to be on-site security for both events (no charge)
- g. Screen & projector (all teams must be able to see the screen)
 - i. Academy to purchase and provide screen, projector and stand

3. Other areas of business: Luau discussion for March 6th. Need to start forming committees: marketing, décor, set-up, clean-up, silent auction.

4. Sweetheart or Not Dance

- a. Need other food options
- b. Fans for heat if dance to be held at the Marker Resort

5. Focus on Students

Student Council President

- a. Update on student council
 - i. Upcoming movie night in December
 - ii. Red Ribbon Week
 - iii. Student artwork on display/for sale at events

6. Focus on School

~~Principal Veldheer~~

AP Alexander

- a. Student behaviors (increased inappropriate talk, language to peers, etc.)
- b. Website review: Can PAC review the website and give feedback on functionality, information, etc.
 - i. Immediate feedback: need to be able to access the Academy easily.
 - ii. Can this be on the homepage of the CFK website?

7. Adjourn @3:28pm